

Rules of Nagoya University Voice Association

First day of operation 2018/03/14

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Basic Principle

In the Chubu region, concerned about the unexpected situation where no organization related to the animation work is planned and executed, we break down on this situation by themselves, plan events that are familiar to more students and local people, We will organize the Society to promote the animation · game culture and to foster human resources who contribute to society by raising the social capital and capacity of each member through the management of events.

Chapter1 General Provision

1st Article: The official name of the Society is called "Nagoya University Voice Association".

1: The abbreviation of this association is called "NUVA".

2nd Article: In principle, the official name is used for the name of the Society. However, this is not the case when used for public relations.

3rd Article: The purpose of the Society is to conduct exchanges, education, research and event planning of each member for related industry restoration such as animation and games.

4th Article: In order to achieve the purpose of the preceding article, the Society conducts the following projects.

1: Drafting and hosting a lecture meeting inviting speakers

2: Non-profit event planning, holding it

3: Activities promoting activities of the Society to the outside

4: Management of assets including movable property and real estate to the extent necessary for activities of the Society

5: Cooperative organizing events and related organizations

6: Activities to promote mutual exchange among members

7: Sales of goods and purchase of necessary goods

8: Any business incidental to the business of each of the preceding items

5th Article: The office of the Association will be located in Nagoya City, Aichi Prefecture.

6th Article: The announcement of the Society shall be made according to the presentation method presented on the public relations signboard of the Society established in Nagoya University or on the homepage.

7th Article: A person applying for admission must fill out the necessary items on the admission form prescribed by the Society and submit the admission form and the membership fee to the president or the member designated by the president (hereinafter

referred to as the president etc.).

8th Article: The president etc. interview the application applicant and make a pass / fail judgment against the judgment criteria.

1: The president etc. notifies the applicant for admission when the application applicant passes the examination on acceptance or rejection. In this case, it shall be the entry date of the meeting with the notice date.

2: If the applicant fails the pass / fail judgment, the president etc. must notify the applicant for rejection and return the membership fee.

3: Admission examination of supporting members is subject to the support member rules.

9th Article: The acceptance criteria in the preceding article shall be accepted if all of the following items are satisfied.

1: Not make a scandal at the Society and friendship organization, or not subject to disciplinary action.

2: Being at the visit, do not do something lacking social curiosity.

3: To be able to communicate in Japanese with the degree of daily conversation.

4: There must be no circumstances such as extremely difficult participation by the Society at the time of application.

5: To be able to continue the burden of activities of the Society at the time of application.

6: To agree and pledge to comply with the rules.

10th Article: A person who desires to withdraw (hereinafter referred to as a withdrawal requestee) can withdraw from the meeting at any time by submitting a notice of withdrawal to the president etc. Provided, however, that if it falls under any of the following items, it can not be withdrawn until the period has elapsed after completing the remaining work. In addition, if multiple period designation is applicable, it follows that long term.

1: A person who is in charge of chiefs of operations, chairpersons, accounting personnel, or who is in charge of important tasks in the planning process and who is likely to have difficulty in planning itself without appointing an agent, submits a notice of withdrawal After the last event of the project in charge after the date on which it was assigned, the person in charge of succession was appointed, and information concerning the related documents on the business, the correspondence, and the establishment of the structure was transferred completely to the person who wanted to withdraw and transferred Until the successor in charge reports to the president etc.

2: In the selection of each committee or committee to be done after the withdrawal applicant submits a request for withdrawal from the vice chairperson, in charge of the title name affair, or full-time employee, the substitute has appointed and the related

documents on the business, the correspondence, and Until the date of transferring information on structure construction.

3: In the case where the event opening date has been decided, if the withdrawal applicant is in charge of the work of the event by the date of withdrawal request submission, if the withdrawal is within two months before and after the opening date Is the date on which three months have elapsed from the date of the event or until the earlier date of the date on which relating documents relating to business, letter of correspondence, and structure establishment, and the successor in charge are appointed

2: In the case prescribed in the preceding paragraph, a person who wishes to withdraw from the obligation may withdraw from the obligation that has occurred prior to the withdrawal date, when a new obligation such as membership fee has occurred by the day of completion of withdrawal, you can not cancel our membership without paying this.

3: Notwithstanding the preceding two paragraphs, the chairperson shall withdraw from the same day if the following matters occur to the member. In this case, the Society can request the obligation of the withdrawal from the former.

I : Death, disability unlikely to recover, or commencement of guardianship

II : Expulsion

4: Even if the members lose their qualifications, membership dues and other contribution

goods and goods will not be refunded.

11th Article: The member may file a notice of absence and membership fee to each chairperson of the committee to which he / she belongs and apply for a holiday. In this case, the membership fee must be paid in lump sum for the fiscal year in which they are closed.

2: The recess period can not exceed 3 years.

3: If the non-payment membership fee exceeds one year or the membership fee increases during the holiday, the member pays the shortfall at the time of return.

4: From the day when the application for absence is made, the obligation of the member shall be retained within the application period.

5: Each member who is on holiday can apply for each chairperson and return from the holiday.

12th Article: If disciplinary action is decided, membership will be suspended or lost.

2: In the case that the member has no prior membership by switching the membership type, if the previous membership fee has already been paid in the same fiscal year and the previous membership fee exceeds the changed membership fee, the membership fee will not be delivered.

Chapter2 Members

13th Article: Members shall be three members: regular members, associate members, and supporters members, regular members, associate members, and civil code members.

14th Article: Regular members shall be designated by the chairperson who are adults with a minimum of 1 year and 4 months as a semi - member and who have excellent training results.

15th Article: The Associate Member shall be the person who passed the application for admission and joined the Society.

16th Article: Supporting members shall be those who joined the support group in order to support the business of the Society.

2: Rules of supporting members shall be stipulated in the supporting constitution.

17th Article: Members must fulfill the following items faithfully.

I : Participation in education and training

II : Participation in the meeting

III: Delivery of membership fee

IV: Participation in the committee meeting to which each member belongs

V: Smooth contact between members

VI: Matters determined by the president

2: In the case of absence of the activities prescribed in the preceding paragraph, he / she shall notify the chairperson of each affiliated committee or the president that he / she will be absent in advance. In this case, the chairperson of the affiliation committee can retain the obligation of the member in the activities during the absence period. However, with regard to membership fees, reservations can not be made.

18th Article: The president etc. can establish confidentiality obligation to members by specifying the period and the scope of contents. Members who are obliged to keep confidentiality should not exterminate their contents.

Chapter3 Board Member

19th Article: The Society will have the following officers.

1: Chief Operating Officer 3 to 4 people

2: One of the Chief Operating Officers shall be the Chief Operational Chief, and the Chief Operational Officer as the Chairperson.

20th Article: The chief operating officer shall be appointed from the regular members by a resolution of ordinary general meeting.

1: The Chief Operational Officer shall be determined by the chief executive of the Operations Chief among the Operating Chiefs.

2: Other positions are determined by the president.

21st Article: The term of office of chief operating officer shall be three years. However, it does not prevent re-appointment.

2: The term of office of the Chief Operating Officer appointed as a substitute due to expulsion and vacancy shall be until the expiration of the term of office of the predecessor.

22nd Article: An officer can resign from the current position by offering to the chief operating officer.

2: The Chief Operational Officer can be dismissed by a resolution of an ordinary general meeting.

23rd Article: We have a training committee, a public relations committee and a standing committee under the president.

Chapter4 Accounting

24th Article: One fiscal year in the Society shall be January 1st every year as of the beginning of the fiscal year, until the next December 31st.

25th Article: Expenses of the Society will be allocated with dues, subsidies and donations.

2: The budget of the Society shall be prepared by the president etc. every year and must pass a resolution of the General Assembly prior to the execution of the fiscal year.

3: For the settlement of the Society, the chairman, etc., or the accounting shall be prepared every fiscal year until three months have elapsed since the end of the fiscal year and passed through a resolution of the General Assembly.

26th Article: Membership fee for full members and associate members will be decided at General Meeting of Operations Chiefs. However, a person in charge of accounting can set up payment for delivery method of membership fee.

Chapter5 General Meeting

27th Article: The general meeting shall be two ordinary general meetings and general meeting of operations chief.

2: Ordinary General Assembly shall consist of members with voting rights, more than one-half of all voting members will attend and a majority will agree to decide the agenda.

3: The General Assembly of Operation Chiefs is composed of Chief Operation Officers, and the proceedings are decided by agreeing by all Chief Operations Officers.

28th Article: The following matters shall be decided at the ordinary general meeting.

I : Budget and financial items

II : Membership fee matter

III: Amend or abolish rules

IV: Dissolution, liquidation and merger of the association

V: Disposal

VI: Disposition to dismiss an officer

VII: Matters exempt from individual debt

VIII: Matters to be mandated by the entire member

2: Proceedings related to the matters specified in items 3 and 4 of the preceding paragraph shall be attended by three quarters of all members of the ordinary general assembly and approved by two thirds of the attending members.

3: Except for the matters listed in the preceding paragraph, we can decide on the proceedings at the General Meeting of Operations Chiefs on behalf of the Ordinary General Meeting.

29th Article: As for the voting method in the Society, if the chairperson has no objection to the proceedings, ask the attending members about the proceedings, and if they do not have any objections, we assume that they all agree. In the event that it is declared that there is an objection, it is voted if the number of votes is greater than or equal to the majority of the delegates who inquire approval or disapproval by voting or raising hands.

2: The voting method can be carried out by an electromechanical method.

3: When proceedings are opened, each chairperson shall be chaired. However, this is not the case when the president is present.

4: When it is expected that the attendance number of the agenda is insufficient to quorum, or if it is necessary for it to be a special majority due to its nature, those who can not participate in the voting by a member with voting rights will inform the president etc. in advance of the pros and cons of documents You can submit, add to the quorum of the proceedings and the number of votes. In this case, the member who submitted the document can not participate in the proceedings of the day and vote.

Chapter6 Rewards and Punishments

30th Article: In the event that a member falls under any of the following matters, the president may discipline the member.

- 1: When a member acts against the rules
- 2: If the member has seriously violated the direction of the president
- 3: When a member damages others by negligence
- 4: If the member neglects members' duties more than once without contact

31st Article: The type of disciplinary action shall be three, admonition, punishment, expulsion.

- 1: Reprimand, the club president etc to the members, pay attention in the face.
- 2: For punishment, the chairman, etc. instructs members to suspend by designating the

scope and duration of membership in the document and order punishment.

3: The expulsion is for the member to lose the membership by the chairperson etc, and to remove from the member. However, in case of expelling, we have to give the member the opportunity of defense and then decide on expelling on it.

Chapter7 Supplementary provision

32nd Article: Apart from this rule, the president shall declare other contracts in order to carry out the work.

33rd Article: The genealogy of the chief executive chief, accounting staff, each committee chairperson is attached to this rule.

34th Article: Regarding matters not stipulated in this rule, it follows the partnership agreement of the Civil Code (Law No. 44 of 2 June 2017).

35th Article: During the period until the establishment of the office of the Society, the address of the accounting officer is the address of the office.

2: The term requirement of regular members referred to in Article 14 shall be reclassified to 4 months until 1 September 2019.

Genealogy

Representative Director

First generation: Masahiro Kito 2018/03/14

Accounting officer

First generation:

Standing Committee Chairperson

First generation: Yasuhiro Osugi 2018/08/28

Training committee chairperson

First generation: Masaya Ikeda 2018/03/14

Committee chairperson

First generation: Toyoharu Hirata 2018/03/14

The person designated by the president referred to in Article 7 shall be the following person.

Standing Committee Chairperson, Training Committee Chairperson, Committee Chairperson